



MINUTES

PLACER COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS Monday, March 10, 2008

The Board of Directors for the Placer County Flood Control and Water Conservation District met in session beginning at 4:01 P.M., Monday, March 10, 2008 in the Rocklin City Council Chambers, 3970 Rocklin Road, Rocklin, California. Ken Grehm, Executive Director, Brian Keating, District Engineer, Andrew Darrow, Development Coordinator and Christiana Darlington, District Counsel, represented the District.

1. **ROLL CALL:**

By roll call, Directors present: Weygandt, Roccucci, Yorde, Rockholm, Hanley, and Yuill arriving at 4:05 P.M.

Not Present: Director Morillas and Nakata

2. **AGENDA APPROVAL**

The Agenda (Page 1) and Item 5D, FY 2008/09 Proposed Contributions from Cities & County (Page 6) were both revised.

Approved as revised.

MOTION: Yorde / Hanley

3. **APPROVAL OF DECEMBER 10, 2007 MINUTES:**

Approved as submitted

MOTION: Hanley / Roccucci

4. **PUBLIC COMMENT:**

None

5. **ITEMS FOR INFORMATION:**

- a. Distribution of updated Director's Handbook and acknowledgement of District Board members and officers for 2008 Flood Response Handbook has been updated and distributed accordingly.

Brian reported that the Directors Handbook has received its annual update and copies have been distributed to each Board member and appropriate District staff. Directors and staff with existing handbooks are asked to remove and replace their handbook binder contents with updated sheets. The handbook includes information about general District functions and procedures, includes Board member contact information, and contains copies of the enabling legislation, interagency agreements, past Board resolutions, previous Board meeting actions, agendas, minutes, summaries of watershed plans and the current District workplans.

Brian Keating welcomed back the Directors and reminded the Board that in 2006 the Board adopted, by resolution, a schedule for the rotation of Directors serving in the positions of Board Chair and Vice-Chair. Brian stated that the rotation occurred effective January 1, 2008 and that the new Board Chair will be Rocky Rockholm, the Placer County Supervisor representing District 1, and the new Board Vice-Chair will be Rhonda Morillas, the Director representing the Town of Loomis.

b. Update on Status of Scilacci Farms Flood and Conservation Easement Grant Application Under Proposition 84.

Brian Keating reported that the review and ranking process for grant applications submitted under the Proposition 84, Department of Water Resources Flood Corridor Protection Program is nearing completion with award notification to be made by May 2008. This includes review of the District's 2.8 million dollar application for the Scilacci Farms flood and conservation easement project. This project is located on 330 acres of rice fields along Coon Creek in the Cross Canal Watershed immediately upstream of the Placer and Sutter County line. Brian reported that it appears the Scilacci Farms project application has become one of the shortlisted project applications under consideration. District staff recently learned that our application is the only project under consideration that includes an agricultural lands conservation component, a key criteria under consideration.

Brian noted that Phase I of the project includes maintaining the existing series of check dams that are operated by the rice farm and that Phase II would increase the height of existing checks to just below Division of Safety of Dam jurisdiction requirements.

Brian stated that the draft FY 2008-09 District budget before the Board does not assume an award will be made over the next fiscal year and if such an award is made, a budget modification will become necessary in the future.

Director Yorde asked if the State budget concerns could impact this grant program. Brian replied that this is not likely as it is funded under Prop 84 and a 40 million dollar funding cycle that has already been approved. Director Rockholm inquired whether the District can be approved for all 40 million. Brian replied that District is seeking 1.1 million for Phase I and 2.8 million for Phase II. Ken stated that these types of programs are not 100% funded by the State. Ken further stated that this is a partnership with the County of Placer and the Placer County Redevelopment Agency which may stimulate development in other areas within the watershed.

c. Review and Discussion of the Draft Fiscal Year 2008-2009 District Budget

Ken Grehm presented the Draft Fiscal Year (FY) 2008-09 District budget for review and discussion. Ken stated that the District budget for FY 2008-09, July 1, 2008 through June 30, 2009, proposes total expenses of \$786,800 and revenues of the same amount, \$786,800. This represents an overall decrease in both revenue and expenses over the previous fiscal year budget.

Ken explained that the large decrease in the budget over last year can primarily be attributed to the reduced use of Dry Creek Trust Funds in relation to the recently completed Miners Ravine off-channel detention basin facility. Areas of notable increased expenditures include the areas of salaries and benefits, increased cost to provide employee benefits, recommended new computer purchases, County administration support service increases, and the required biennial District audit. During fiscal year 2008/09, in addition to maintaining the basic programs,

District resources are expected to be concentrated on the completion of an update to the Dry Creek Watershed flood control plan, the start of operations and maintenance activities for the Miners Ravine Off-Channel Detention Basin Facility, pursuit of a regional flood and conservation easement retention project within the Cross Canal watershed (Scilacci Farms), and completion of the District's bi-ennial audit.

As of January 1, 2008, the Dry Creek Trust Fund (Fund) balance has decreased to 2.2 million dollars. This represents a decrease of approximately 2.5 million over the same time last year, reflecting the significant outlays from the fund made towards construction completion of the Miners Ravine Off-Channel Detention Basin Facility. The growth of revenue into the Fund from new development fees and interest earned appears to have significantly decreased over the last calendar year. Ken explained that last year's development fee revenue into the Fund was approximately \$450,000 and that during the high development period of several years ago, fee revenue had been as high as \$700,000 per year. This decrease is due to a slow-down in development County-wide and the likelihood that development within the Dry Creek watershed is slowing down as full build-out conditions approach. Ken reviewed two budget options including a no per capita annual contribution increase and a five cent per capita increase.

Director Yuill asked Ken for an explanation of the Employees Benefit System. Ken replied that the Employees Benefit System includes County training program expenses and a separate mental health and wellness insurance program for employees as negotiated by the County Executive Office. Ken further explained that all County employees were asked to assume 10% of all medical costs beginning January of 2008 which was off-set by a negotiated salary increase. In public comment from Ron Herndon with the City of Roseville he asked that the District develop a list of "must-do tasks" and "nice-to dos" and take it back to the Technical Advisory Committee (TAC). Ron added that he is in favor of a no per capita fee increase type budget. Ken agreed that a prioritized list will be brought back to the next TAC meeting. Director Hanley stated that he feels that the District can continue its service level with a no per capita increase to member agency contributions.

d. Review and Approval of the District's Short-term (one year) and Long-term (five year) workplan

Brian Keating reported that each year the District develops a one year short-term and a five year long-term workplan. Brian reviewed the following short and long term priorities:

Short-term

- Select administrative improvements
- New development review charges for environmental review projects which will significantly increase our revenue and off-set future increases
- Operations and maintenance activities at the Miners Ravine Regional Off-channel Detention Basin Facility with Andrew managing an update for the update to the 1992 dated Dry Creek Watershed Flood Control Plan projected to be completed by September 2008.
- Grant funding and a proposed flood and conservation easement project on agricultural lands of Scilacci Farms along Coon Creek within the Cross Canal Watershed
- Improvements in flood warning capabilities and flood software
- Continue Stream Channel maintenance program for County
- Coordinate with FEMA on floodplain re-mapping efforts including digitizing efforts of existing floodplain maps and work with an on-going Army Corps of Engineers study.
- Continue to coordinate with other member agencies in the pursuit of flood retention projects within the Cross Canal watershed (including the Cities of Roseville and Lincoln)

Long-term

- Coordinate to improve ALERT system and new flood forecasting software
- Follow through on recommendations that come out of the Dry Creek Watershed Flood Control Plan update
- Work with member agencies on regional flood retention projects in Cross Canal Watershed
- Updates to the Stormwater Management Manual
- Keep in touch with the environmental community through participation in local creek activist group meetings such as the American Basin Watershed Counsel

6. ACTION ITEMS:

- a. Authorize Staff to execute a letter of agreement with the City of Roseville to provide long term landscape maintenance services on the Miners Ravine Off-Channel Detention Basin Facility.

Brian Keating reported that long term landscaping maintenance services are necessary in the frontage area at the entrance to the Miners Ravine Off-Channel Detention Basin facility. This would include monthly maintenance of 550 native plants, 100 trees and an accompanying automated drip irrigation system. If landscape maintenance is delayed, the District will encounter significant weed control issues.

District staff met with the City of Roseville who agreed and offered to allow the District to utilize an existing landscape maintenance under a reimbursement scenario. This firm will also provide the same landscape maintenance services within the City's right of way along the Sierra College Boulevard frontage immediately adjacent to the site. Brian reported that by entering into a reimbursement type letter of agreement with the City, the District will pay for these services and realize significant procurement related cost savings as the City has previously competitively bid and awarded this work. The final letter of agreement language will be reviewed and approved by District Counsel prior to execution.

Staff have budgeted the costs of providing such services over the long term within the overall annual operations and maintenance budget for the facility, utilizing the Dry Creek Trust Fund as the funding source. The estimated annual costs for providing such services will be \$4,800 and twice-monthly visits will be included. Brian requested that the Board authorize District staff to execute a letter of agreement with the City of Roseville to provide long term landscape maintenance services on the Miners Ravine Off-Channel Detention Basin Facility.

Director Hanley asked if the District will be able to opt-out if not satisfied with the landscaping services. Brian replied that District will develop an agreement with that type of language being approved by District Counsel. Director Yuill questioned the scope of services that will be provided. Brian replied that the scope includes weed control, litter removal, irrigation repairs, plant replacement and mulch maintenance among other items.

MOTION: Roccucci / Weygandt

7. NEXT MEETING:

The next regularly scheduled Board meeting is January 14, 2008, at 4:00 p.m. at the Rocklin City Council Chambers.

8. **ADJOURNMENT:**

The meeting was adjourned at 4:41 p.m.

Respectfully submitted,

Carrie Diller

District Secretary